



Hillcrest ELEMENTARY **FRIDAY Schedule for**



(Insert name of WatchDOG here)

- 9:10 - 9:15** **Check-in at the office and say hello to our librarian**
- 9:15 - 9:20** **Assist with student supervision in the back of the school.**
- 9:20 - 10:00** **Morning Meeting with your child**
- 10:00 - 10:30** **In class with your student**
- 10:30 - 11:05** **Mrs Haven's 2nd Grade Classroom #13 (RM# change in Nov)**
- 11:05 - 11:35** **Sorbos's Classroom #6**
- 11: - 1:35** **Lunch and recess interaction**
- **We encourage you to eat lunch with your own student(s) and visit with other students during this time.**
 - **Options - Before and after lunch with your student(s):**
 - **Patrol hallways, parking lot, buildings and perimeter.**
 - **Football/Soccer/Baseball with kids at recess.**
 - **Assist in the library**
 - **Take a break as needed. Please remember that adults do not use the student restrooms.**
- 1:40 - 2:10** **Connect with your student at the end of the day.**

Thanks for supporting Hillcrest as a WatchDOG!!

Tips for Success

- Follow your personalized Daily Schedule
- Always wear your WD uniform t-shirt or “dog tag” and your security vest
- Stop by the office if you have any questions throughout the day
- Be approachable – smile, talk to the students, listen to them
- Be alert – if a situation arises, please report it to the school office immediately
- Be available – the goal is to be of service to the school, teacher and students
- *Be a positive role model*
 - Always use the faculty/staff restrooms (never use student restrooms)
 - Never be alone with students
 - Report any recess accidents/injury to recess staff immediately
 - Follow school’s confidentiality policy in regard to students and staff
 - Always be visible to others
 - Do not be disruptive when classes are in session
 - Do not use profanity
 - Do not use any form of tobacco on the school grounds
 - Do not share political views
 - Do not sell or give your official WATCH D.O.G.S. T-shirt to someone who isn’t an approved WatchDOG volunteer
 - Limit personal use of cell phones and tablets (DO NOT use cell phones during arrival duty)
 - Never engage in any conduct that brings disrespect to yourself or your student(s), the School and/or the WATCH D.O.G.S.